



## Executive

**Monday, 18 October 2010 at 7.00 pm**

Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

### Membership:

#### Lead Member Councillors:

#### Portfolio

John (Chair)	Leader/Lead Member for Corporate Strategy and Policy Co-ordination
Butt (Vice-Chair)	Deputy Leader/Lead Member for Resources
Arnold	Lead Member for Children and Families
Beswick	Lead Member for Crime Prevention and Public Safety
Crane	Lead Member for Regeneration and Economic Development
Jones	Lead Member for Human Resources and Diversity, Local Democracy and Consultation
J Moher	Lead Member for Highways and Transportation
R Moher	Lead Member for Adults, Health and Social Care
Powney	Lead Member for Environment, Planning and Culture
Thomas	Lead Member for Housing and Customer Services

**For further information contact:** Anne Reid, Principal Democratic Services Officer  
020 8937 1359, [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

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**[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)**

**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

Item	Page
<b>1 Declarations of personal and prejudicial interests</b>	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
<b>2 Minutes of the previous meeting</b>	1 - 8
<b>3 Matters arising (if any)</b>	
<b>4 Deputations (if any)</b>	

## Children and Families Reports

<b>5 Update on implementing the new policy for allocation of early years' full time places</b>	9 - 12
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Over the summer officers took the opportunity to update a previous assessment of the likely demand for and supply of fulltime places before commencing the consultation process with parents. Officers now need to reconsider the proposed minimum eligibility criteria given the potential mismatch between demand and supply. This will be followed by extensive consultation with parents as some children who are currently benefitting from fulltime provision may no longer be entitled to such provision. Parents/carers will therefore need an early indication if they are to make alternative provision.

**Ward Affected:**  
All Wards;

**Lead Member:** Councillor Arnold  
**Contact Officer:** Krutika Pau, Children and Families  
Tel: 020 8937 3126 [krutika.pau@brent.gov.uk](mailto:krutika.pau@brent.gov.uk)

## Environment and Culture Reports

<b>6 Petition against reduced staffing levels at Alperton Cemetery</b>	13 - 16
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This report informs the Executive of a petition that was received from residents against the reduction of staffing levels at Alperton cemetery. They have concerns that the level of maintenance of the cemetery will reduce. The petition also states that visitors felt safe when staff were present and that already a noticeable difference in security issues has

arisen.

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Powney

**Contact Officer:** Bob Langford,  
Cemeteries/Mortuary Service

Tel: 020 8795 3138 bob.langford@brent.gov.uk

## Housing and Community Care Reports

### 7 Furniture charging policy for homeless households

17 - 26

This report seeks Members' agreement to amendments to the existing policy for charging homeless households in relation to the removal, storage and delivery of their belongings.

**Appendix also below**

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Thomas

**Contact Officer:** Perry Singh, Housing  
Needs/Private Sector

Tel: 020 8937 2332 perry.singh@brent.gov.uk

### 8 Brent Section 75 Partnership Agreement

27 - 32

This report updates Members as to discussions with Central and North West London NHS Foundation Trust with regard to a proposed fundamental review of partnership arrangements and recommends a further 5 year extension to the current partnership arrangement between the Council and Central and North West London NHS Foundation from 1 January 2011. This proposed extension to the partnership agreement includes a Break Clause enabling either party to terminate should there be any unforeseen changes in NHS structures. It also recommends amending the existing partnership agreement to incorporate mental health services for older people.

**Ward Affected:**

All Wards;

**Lead Member:** Councillor R Moher

**Contact Officer:** Alison Elliott, Adult Social Care

Tel: 020 8937 4230 alison.elliott@brent.gov.uk

## Central Reports

### 9 Award of contract for Brent Civic Centre Contractor

33 - 42

This report summarises the procurement process undertaken by the Council to procure a Design & Build contractor and requests authority to award a contract for the appointment of a Design & Build contractor for the new Civic Centre. A supplementary report will be tabled at the meeting identifying the successful tenderer.

**Appendices also below**

**Ward Affected:**

**Lead Member:** Councillor John

All Wards;

**Contact Officer:** Gareth Daniel, Chief Executive  
Tel: 020 8937 1007 [gareth.daniel@brent.gov.uk](mailto:gareth.daniel@brent.gov.uk)

## **10 2010/11 Revenue Budget**

43 - 50

This report updates the position on the 2010/11 Revenue Budget based on forecasts for the first five months of the financial year. There is significant pressure on the budget and a number of overspends are reported. The report also asks the Executive to agree a number of virements.

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Butt

**Contact Officer:** Clive Heaphy, Director of  
Finance and Corporate Services  
Tel: 020 8937 1424 [clive.heaphy@brent.gov.uk](mailto:clive.heaphy@brent.gov.uk)

## **11 White Paper, "Equity and Excellence: Liberating the NHS" - council response 51 - 70**

The government white paper, *Equity and Excellence – Liberating the NHS*, was published on the 12<sup>th</sup> July 2010. The white paper sets out a radical set of proposals for change within the NHS, including significant structural change and an overhaul of health service commissioning arrangements in England. Primary Care Trusts and Strategic Health Authorities are to be abolished. GP commissioning consortia will be established as statutory bodies and will be responsible for commissioning the majority of health services. The Executive should endorse the council's response to the NHS White Paper. Members

**Ward Affected:**

All Wards;

**Lead Member:** Councillor R Moher

**Contact Officer:** Andrew Davies, Policy and  
Regeneration  
Tel: 020 8937 1359  
[andrew.davies@brent.gov.uk](mailto:andrew.davies@brent.gov.uk)

## **12 Annual Complaints Report 09/10**

71 - 82

This report provides information about complaints against Brent Council considered by the Local Government Ombudsman, comments on the Council's performance under its own corporate complaints procedure, and reports on developments in the Council's complaint handling. The annual reports on the operation of the statutory children's and adult social care complaints process are presented with this report to give Members a comprehensive picture of complaints made against the Council.

***Appendices circulated separately***

**Ward Affected:**

All Wards;

**Lead Member:** Councillor John

**Contact Officer:** Philip Mears, Corporate

**13 Authority to award contracts for banking services, card acquiring and bill payment services 83 - 94**

This report requests authority to award three contracts for the provision of Banking, Card Acquiring and Bill Payment services as required by Contract Standing Order 88. This report summarises the procurement process undertaken by the Council to procure suppliers to provide the services and, following completion of the evaluation of tenders, recommends to whom the contract should be awarded.

***Appendix also below***

**Ward Affected:**  
All Wards;

**Lead Member:** Councillor Butt  
**Contact Officer:** Karen Dobson, Procurement and Risk Management  
Tel: 020 8937 1628 karen.dobson@brent.gov.uk

**14 The redevelopment and leasing of the Eton Grove Nursery and Youth and Community Centre 95 - 104**

This report seeks to inform Members as to the results of the tender for the redevelopment of the Eton Grove Nursery, Youth, and Community Centre and to seek their approval for the proposed redevelopment of the existing site and the granting of a long lease.

***Appendix also below***

**Ward Affected:**  
Queensbury;

**Lead Member:** Councillor Butt  
**Contact Officer:** James Young, Property and Asset Management  
Tel: 020 8937 1398 james.young@brent.gov.uk

**15 Authority to appoint to a framework for leaseholder right to buy insurance and to award a call-off contract 105 - 116**

This report relates to the appointment of an insurance provider to the West London Alliance (WLA) framework in respect of Right to Buy insurance for leaseholders and the award of a contract to that supplier by Brent Council. The proposed contract would be available from 1 November 2010 and this report summarises the process undertaken in tendering the framework and, following the evaluation of the tenders, recommends appointment to the WLA framework and the award of a Brent contract.

***Appendix also below***

**Ward Affected:**  
All Wards;

**Lead Member:** Councillor Butt  
**Contact Officer:** Karen Dobson, Procurement and Risk Management

## **16 Printing Review Tender Results**

117 -  
134

This report relates to the provision of a managed print service covering all office printing and all printing currently undertaken by the Print Shop. The report summarises the process undertaken in tendering this contract and, following completion of the evaluation of the tenders, requests approval from the Executive for the award of the contract. The managed print service is expected to deliver estimated savings against current costs of a minimum of £2.7 million over 6 years.

***Appendices also below***

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Butt

**Contact Officer:** Tony Ellis, Head of IT

Tel: 020 8937 1400 tony.ellis@brent.gov.uk

## **17 Reference of item considered by Forward Plan Select Committee (if any)**

## **18 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

## **19 Exclusion of Press and Public**

The following item(s) is/are not for publication as it/they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

Information relating to the financial or business affairs of any particular person (including the authority holding the information)”:

### **APPENDICES:**

- **Award of contract for Brent Civic Centre Contractor**
- **Authority to award contracts for banking services, card acquiring and bill payment services**
- **The redevelopment and leasing of the Eton Grove Nursery and Youth and Community Centre**
- **Authority to appoint to a framework for leaseholder right to buy insurance and to award a call-off contract**
- **Printing Review Tender Results**

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings:

## APPENDIX: Furniture charging for homeless households

*(Reports above refer*

**Date of the next meeting: Monday, 15 November 2010**



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
  - Toilets are available on the second floor.
  - Catering facilities can be found on the first floor near The Paul Daisley Hall.
  - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge